

RIO VISTA COMMUNITY ASSOCIATION

Board of Directors Meeting

TUESDAY, May 29, 2018

6:00 p.m. @ Rio Bravo Country Club, 15200 Casa Club Drive, Bakersfield, CA 93306

X Agenda & Management Summary

__ Minutes

<u>No.</u>	<u>Item Description</u>	<u>Time</u>	<u>Discussion</u>	<u>Action</u>
1.	<u>Commencement of Meeting</u>	10		
1.a	Meeting Agenda Presentation / Pre-Meeting Adjustments to Agenda			Pre-meeting adjustments to agenda:
1.b	Call to Order – Roll Call of Directors			

Board of Directors

Fred Wiley, President (FW)	
Phil Crosby, Vice President (PC)	
Raj Doshi, Chief Financial Officer (RD)	
Jeffrey Thompson, Secretary (JT)	
Vacant, Member at Large	N/A

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<u>Other Guest(s)</u>	
HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	

1.c Approval of March 27, 2018, Board meeting minutes.

2. **New Business** 10

2.a New Items, Floor Items & Open Discussion 1. Open Floor

2.b Next Meeting: **Board of Directors Meeting**
Date: Tuesday, July 24, 2018
Time: 6:00 p.m.
Location: Rio Bravo Country Club

3. **Financial & Accounting** 15
Section 3 Supporting Documents in Attachment 3.

CONSENT – Consent items designated with the letter “C.”

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3.a	Financial Summary – account balances as of May 28, 2018.	C	\$153,393.19 Chase Operating Account \$ 25,185.10 Chase Savings Account \$101,683.43* Chase Certificate of Deposit ----- \$280,261.72
3.b	Chase Bank Checking Activity, Operating Account, Reconciliation, and Bank Statements for account ending 7230. Reconciliation reports through 4/30/18.	C	\$145,204.94 [3/30/18] \$147,935.32 [4/30/18]
3.c	Chase Bank Savings Activity, Reconciliation, and Bank Statement for account ending 8065. Reconciliation report through 4/30/18.	C	\$25,184.25 [3/30/18] \$25,185.10 [4/30/18]
3.d	Chase Bank Certificate of Deposit Activity. Issue Date 2/2/16. Maturity Date 8/2/17. Term 18 months. Rate 0.45% Annual Percentage Yield 0.45%	C	Automatic renewal on 8/2/17 Balance \$101,683.43
3.e	Financial Reports for March and April 2018.	C	Profit & Loss Statement of Cash Flows Balance Sheet

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Budget to Expense Reserve Report

3.f Outgoing Funds – Ratification
of Ratification of electronic
payments and approval of
payments to issue.

- RATIFICATION – Cal Water
- C 1. \$42.27 on 5/7/18 to California
Water Service (account
9554734079) Electronic Payment
 - C 2. \$192.72 on 5/7/18 to California
Water Service (account
3299590663) Electronic Payment
 - C 3. \$48.73 on 5/7/18 to California
Water Service (account
7344360372) Electronic Payment
 - C 4. \$37.93 on 4/3/18 to California
Water Service (account
9554734079) Electronic Payment
 - C 5. \$162.64 on 4/3/18 to California
Water Service (account
3299590663) Electronic Payment
 - C 6. \$42.24 on 4/3/18 to California
Water Service (account
7344360372) Electronic Payment
- RATIFICATION – PG&E
- C 7. \$140.65 on 5/10/18 to PG&E
(8505317686-4) Electronic
Payment

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- C 8. \$129.81 on 4/9/18 to PG&E
(8505317686-4) Electronic
Payment

RATIFICATION – OTHER

- 1. \$1,785.00 to Roto Rooter (drainage
pipes clean-out)

C CHECKS TO DISBURSE

- C 1. \$858.00 to Plahn Landscape
(4/2018 service, sprinkler repair)
- C 2. \$1,110.00 to Plahn Landscape
(3/2018 service, fertilizer repair)
- C 3. \$1,232.70 to HOA Management
Solutions, Inc. (4/2018)
- C 4. \$2,006.59 to HOA Management
Solutions, Inc. (3/2018)

- 3.g Other Financial Items 15
 - 1. Vendor Agreements Portal
 - 2. Lordon Project (placeholder)

- 4. **Regular & Ongoing Business** 40
Section 4 Supporting
Documents in Attachment 4.

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- 4.a Operational Items
 - 1. Architectural Report
 - 2. Inspection Activity Report
 - 3. Special Meeting for Hearings
 - 4. Drainage & Flood Mitigation
- 4.b Roadway Maintenance
- 4.c Landscape Maintenance
- 4.d Board Education & Training Davis-Sterling Newsletter Topic Items and Links
- 4.e Summary of Prior Executive Session Report

Adjournment of Meeting

Time:

Notes:

- 1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
- 2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are generally listed in agenda.
- 3. For simplicity, initials of Board & Management members are used.
- 4. Supporting documents, if any, are placed in order of the appropriate section.
- 5. Supplemental information to be provided at BOD meeting if it becomes available.
- 6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.