

RIO VISTA COMMUNITY ASSOCIATION

Board of Directors Meeting

TUESDAY, May 28, 2019

6:00 p.m. @ Rio Bravo Country Club, 15200 Casa Club Drive, Bakersfield, CA 93306

X Agenda & Management Summary

__ Minutes

No. Item Description Time Discussion Action

1. **Commencement of Meeting**

Meeting started at:

1.a Meeting Agenda Presentation /
Pre-Meeting Adjustments to
Agenda

1.b Call to Order – Roll Call of
Directors

Board of Directors

Fred Wiley, President (FW)	
Phil Crosby, Vice President (PC)	
Raj Doshi, Chief Financial Officer (RD)	
Craig Michaud, Secretary (CM)	
Jeffrey Thompson, Member at Large (JT)	

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<u>Other Guest(s)</u>	
HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	

1.c Approval of March 26, 2019, Board meeting minutes.

2. **New Business**

2.a New Items, Floor Items & Open Discussion

1. Open Floor

2.b Next Meeting:

Board of Directors Meeting

Date: Tuesday, July 23, 2019

Time: 6:00 p.m.

Location: Rio Bravo Country Club

3. **Financial & Accounting**

Section 3 Supporting Documents in Attachment 3.

CONSENT – Consent items designated with the letter “C.”

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3.a	Financial Summary – account C balances as of May 28, 2019.	\$160,080.58 Chase Operating Account \$127,347.55 Chase Savings Account \$0.00 Chase Certificate of Deposit ----- \$287,428.13
3.b	Chase Bank Checking Activity, C Operating Account, Reconciliation, and Bank Statements for account ending 7230. Reconciliation reports through 3/29/19 & 4/30/19.	\$148,388.75 – 3/29/19 \$153,539.82 – 4/30/19
3.c	Chase Bank Savings Activity, C Reconciliation, and Bank Statement for account ending 8065. Reconciliation report through 3/29/19 & 4/30/19.	\$127,343.11 – 3/29/19 \$127,347.55 – 4/30/19
3.d	Chase Bank Certificate of Deposit Activity – closed.	
3.e	Financial Reports for March and C April 2019.	Profit & Loss Statement of Cash Flows

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Balance Sheet
Budget to Expense
Reserve Report

3.f Outgoing Funds – Ratification
of Ratification of electronic C
payments and approval of
payments to issue.

RATIFICATION – Cal Water

- | | | | | |
|---|----|----------|-----------|--------------------------------|
| C | 1. | \$66.13 | on 5/6/19 | to California |
| | | Water | Service | (account |
| | | | | 9554734079) Electronic Payment |
| C | 2. | \$179.47 | on 5/6/19 | to California |
| | | Water | Service | (account |
| | | | | 3299590663) Electronic Payment |
| C | 3. | \$112.79 | on 5/6/19 | to California |
| | | Water | Service | (account |
| | | | | 7344360372) Electronic Payment |
| C | 4. | \$35.07 | on 4/3/19 | to California |
| | | Water | Service | (account |
| | | | | 9554734079) Electronic Payment |
| C | 5. | \$88.44 | on 4/3/19 | to California |
| | | Water | Service | (account |
| | | | | 3299590663) Electronic Payment |
| C | 6. | \$33.07 | on 4/3/19 | to California |
| | | Water | Service | (account |
| | | | | 7344360372) Electronic Payment |

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RATIFICATION – PG&E

- C 7. \$122.09 on 5/14/19 to PG&E
(8505317686-4) Electronic
Payment
- C 8. \$139.50 on 4/12/19 to PG&E
(8505317686-4) Electronic
Payment

CHECKS TO DISBURSE

- C 1. \$785.00 to Plahn Landscaping
(4/2019 service)
- C 2. \$1,030.00 to Plahn Landscaping
(3/2019 service & fertilizer)
- C 3. \$1,087.01 to HOA Management
Solutions, Inc. (4/2019)
- C 4. \$42.85 to Phil Crosby for yield
sign.
- 5. \$49,377.21 to The Manors (cost
sharing) DISPUTED

3.g Other Financial Items

- 1. Financial Summary
- 2. Reserve Study

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4. **Regular & Ongoing Business**
Section 4 Supporting
Documents in Attachment 4.

- 4.a Operational Items
1. Architectural Report
 - a. 15008 Via Messina Drive – patio
 - b. 15008 Via Messina Drive – Backyard play structure
 - c. 15088 Via Messina Drive – Pool (approved via email)
 - d. 15007 Via Napoli Drive – complete.
 - e. 15105 Via Napoli Drive – pool
 2. Inspection Activity Report / Letters and Meetings – HOALife software – MV to discuss.
 3. Drainage & Flood Mitigation / Status – Aleco Bid and Bakersfield Plumbing.
 4. Mailbox Replacement / Painting
- 4.b Roadway Maintenance
1. Street Sweeping / Vacusweep Status
- 4.c Landscape Maintenance
1. Bid review.

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4.d Board Education & Training Davis-Sterling Newsletter Topic Items and Links

4.e Summary of Prior Executive Session Report

Adjournment of Meeting

Time:

Notes:

1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are generally listed in agenda.
3. For simplicity, initials of Board & Management members are used.
4. Supporting documents, if any, are placed in order of the appropriate section.
5. Supplemental information to be provided at BOD meeting if it becomes available.
6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.