

# RIO VISTA COMMUNITY ASSOCIATION

## Board of Directors Meeting

TUESDAY, July 30, 2019

6:00 p.m. @ Rio Bravo Country Club, 15200 Casa Club Drive, Bakersfield, CA 93306

### **X** **Agenda & Management Summary**

\_\_ Minutes

<u>No.</u>	<u>Item Description</u>	<u>Time</u>	<u>Discussion</u>	<u>Action</u>
------------	-------------------------	-------------	-------------------	---------------

1.	<b><u>Commencement of Meeting</u></b>			Meeting started at:
----	---------------------------------------	--	--	---------------------

1.a	Meeting Agenda Presentation / Pre-Meeting Adjustments to Agenda			
-----	-----------------------------------------------------------------	--	--	--

1.b	Call to Order – Roll Call of Directors			
-----	----------------------------------------	--	--	--

#### Board of Directors

Fred Wiley, President (FW)	
Phil Crosby, Vice President (PC)	
Raj Doshi, Chief Financial Officer (RD)	
Craig Michaud, Secretary (CM)	
Jeffrey Thompson, Member at Large (JT)	

# RIO VISTA COMMUNITY ASSOCIATION

<u>Other Guest(s)</u>	
HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	

1.c Approval of May 28, 2019, Board meeting minutes.

2. **New Business**

2.a New Items, Floor Items & Open Discussion

1. Open Floor

2.b Next Meeting:

**Board of Directors Meeting | Budget**

Date: Tuesday, August 20, 2019

Time: 6:00 p.m.

Location: Rio Bravo Country Club

3. **Financial & Accounting**

Section 3 Supporting Documents in Attachment 3.

CONSENT – Consent items designated with the letter “C.”

# RIO VISTA COMMUNITY ASSOCIATION

- 3.a Financial Summary – account C \$165,025.53 Chase Operating Account  
balances as of July 30, 2019. \$127,355.74 Chase Savings Account  
-----  
\$292,381.27
- 3.b Chase Bank Checking Activity, C \$154,468.48 – 5/31/19  
Operating Account, \$157,555.35 – 6/28/19  
Reconciliation, and Bank  
Statements for account ending  
7230. Reconciliation reports  
through 5/31/19 & 6/28/19.
- 3.c Chase Bank Savings Activity, C \$127,351.85 – 5/31/19  
Reconciliation, and Bank \$127,355.74 – 6/28/19  
Statement for account ending  
8065. Reconciliation report  
through 5/31/19 & 6/28/19.
- 3.d Chase Bank Certificate of  
Deposit Activity – closed.
- 3.e Financial Reports for May and C Profit & Loss  
June 2019. Statement of Cash Flows  
Balance Sheet

# RIO VISTA COMMUNITY ASSOCIATION

Budget to Expense  
Reserve Report

3.f Outgoing Funds – Ratification  
of Ratification of electronic C  
payments and approval of  
payments to issue.

## RATIFICATION – Cal Water

- C 1. \$159.05 on 7/8/19 to California  
Water Service (account  
9554734079) Electronic Payment
- C 2. \$349.13 on 7/8/19 to California  
Water Service (account  
3299590663) Electronic Payment
- C 3. \$203.78 on 7/8/19 to California  
Water Service (account  
7344360372) Electronic Payment
- C 4. \$114.34 on 6/3/19 to California  
Water Service (account  
9554734079) Electronic Payment
- C 5. \$279.81 on 6/3/19 to California  
Water Service (account  
3299590663) Electronic Payment
- C 6. \$165.78 on 6/3/19 to California  
Water Service (account  
7344360372) Electronic Payment

## RATIFICATION – PG&E

- C \$116.10 on 7/16/19 to PG&E  
(8505317686-4) Electronic Payment

# RIO VISTA COMMUNITY ASSOCIATION

- C 7. \$112.83 on 6/11/19 to PG&E  
(8505317686-4) Electronic  
Payment

## CHECKS TO DISBURSE

- C 1. \$785.00 to Plahn Landscaping  
(6/2019 service)
- C 2. \$1,708.00 to Plahn Landscaping  
(5/2019 service, sprinkler repairs,  
fertilizer & plant installation)
- C 3. \$1,087.01 to HOA Management  
Solutions, Inc. (5/2019)
- C 4. \$1,117.01 to HOA Management  
Solutions, Inc. (6/2019)
- C 5. 995.00 to J.W. Kemp CPA  
(financials and tax returns)
- C 6. \$10.00 to Franchise Tax Board  
(FTB Form 199)
- 7. \$49,377.21 to The Manors (cost  
sharing) DISPUTED

### 3.g Other Financial Items

- 1. Financial Summary
- 2. Tax Returns and 2018 Financials
- 3. Reserve Study

# RIO VISTA COMMUNITY ASSOCIATION

## 4. **Regular & Ongoing Business**

Section 4 Supporting Documents in Attachment 4.

### 4.a Operational Items

1. Architectural Report
  - a. 15008 Via Messina Drive – patio
  - b. 15008 Via Messina Drive – Backyard play structure
  - c. 15008 Via Messina Drive – Pool (approved via email)
  - d. 15105 Via Napoli Drive – pool – complete.
2. Inspection Activity Report
3. Drainage & Flood Mitigation / Status – Bakersfield Plumbing
4. Mailbox Replacement / Painting

### 4.b Roadway Maintenance

1. GPM Bid on slurry seal and repairs
2. Street Sweeping / Vacusweep Status

### 4.c Landscape Maintenance

1. Third bid never submitted

# RIO VISTA COMMUNITY ASSOCIATION

4.d Board Education & Training Davis-Sterling Newsletter Topic Items and Links

4.e Summary of Prior Executive Session Report

## **Adjournment of Meeting**

Time:

### Notes:

1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are generally listed in agenda.
3. For simplicity, initials of Board & Management members are used.
4. Supporting documents, if any, are placed in order of the appropriate section.
5. Supplemental information to be provided at BOD meeting if it becomes available.
6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.