

# RIO VISTA COMMUNITY ASSOCIATION

## Board of Directors Meeting

Tuesday, November 29, 2022

6:00 p.m. via Zoom and Tony's Firehouse Grill & Pizza, 10701 Highway CA-178, Bakersfield, California 93306

## X Agenda & Management Summary

\_\_ Minutes

**No.   Item Description                      Time                      Discussion                      Action**

1.    **Commencement of Meeting**

1.a   Meeting Agenda Presentation /  
Pre-Meeting Adjustments to  
Agenda

1.b   Call to Order – Roll Call of  
Directors

**Board of Directors**

Fred Wiley, President (FW)	
Phil Crosby, Vice President (PC)	
Raj Doshi, Chief Financial Officer (RD)	
Craig Michaud, Secretary (CM)	

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Bill Slocumb, Member-at-Large	
<b><u>Other Guest(s)</u></b>	
HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	

1.c Approval of September 20, 2022, Board meeting minutes.

2. **New Business**

2.a New Items, Floor Items & Open Discussion

1. Open Floor

2.b Next Meeting:

**Board of Directors | Budget**

Date: January 17, 2023

Time: 6:00 p.m.

Location: Tony’s Firehouse Grill & Pizza,  
10701 Highway CA-178 and/or Zoom

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3. **Financial & Accounting** CONSENT – Consent items designated with the letter “C.”  
 Section 3 Supporting Documents in Attachment 3.
- 3.a Financial Summary – account C \$ 86,589.21 Chase Operating Account  
 balances as of November 20, \$ 27,388.67 Chase Savings Account  
 2022. \$ 0.00 Chase CSA Savings\*  
\$101,747.43 Chase Certificate of  
Deposit\*\*  
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\$215,725.31
- \*Information not available.  
 \*\* Per 6/4/21 Deposit Account Balance Summary
- 3.b Chase Bank Checking Activity, C \$76,593.59 – 10/31/22  
 Operating Account, \$73,252.57 – 9/30/22  
 Reconciliation, and Bank  
 Statements for account ending  
 7230. Reconciliation report  
 through 10/31/22 and 9/30/22.
- 3.c Chase Bank Savings Activity, C \$27,388.67 – 10/31/22  
 Reconciliation, and Bank \$27,388.21 – 9/30/22  
 Statement for account ending

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8065. Reconciliation report through 10/31/22 and 9/30/22.

Chase Bank CSA Savings Activity, Reconciliation, and Bank Statement for account ending 9186. Status unknown. \$--

3.d Financial Reports for October and September 2022. C Profit & Loss  
Statement of Cash Flows  
Balance Sheet  
Budget to Expense  
Reserve Report

3.f Outgoing Funds – Ratification of Ratification of electronic payments and approval of payments to issue. C RATIFICATION – Cal Water Service  
C 1. \$267.73 on 11/7/22 (account 3299590663) Electronic Payment  
C 2. \$114.32 on 11/7/2022 to (account 9554734079) Electronic Payment  
C 3. \$192.38 on 11/7/22 (account 7344360372) Electronic Payment  
C 4. \$512.63 on 10/5/22 (account 3299590663) Electronic Payment

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- C 5. \$165.46 on 10/5/2022 to (account 9554734079) Electronic Payment
- C 6. \$286.57 on 10/5/22 (account 7344360372) Electronic Payment

## RATIFICATION – PG&E

- C 7. \$158.96 11/8/22 to PG&E (8505317686-4) Electronic Payment
- C 8. \$2.32 10/11/22 to PG&E (8505317686-4) Electronic Payment

## RATIFICATION – OTHER

None

## CHECKS TO DISBURSE

### Elite Maintenance & Tree Service

- C 1. \$2,523.00 (October 2022 Invoice 31443 for monthly service; sprinkler repair lot 8x2, main lot 6, color service, and rye service)
- C 2. \$2,405.00 (September 2022 Invoice 32770 for monthly service; valve lot 6, main lot 9, sprinkler

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repairs lots 4, 6x2, & 7, and storm drain cleaning)

## HOA Management Solutions, Inc.

- C 3. \$1,109.93 (10/2022) Invoice 22-10 for management.
- C 4. \$1,183.24 (9/2022) Invoice 22-09 for management.

## Vacusweep

- C 5. \$155.00 (11/1/22 Invoice 2022-2415 for street sweeping)
- C 6. \$155.00 (10/1/22 Invoice 2022-2216 for street sweeping)

## Other

None

3.g Other Administrative / Financial Items

- 1. Survey Status – responses – resending
- 2. 2023 Pro forma Budget for approval
- 3. Annual Calendar
- 4. Annual Disclosures

4. Regular & Ongoing Business

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Section 4 Supporting Documents in Attachment 4.

- 4.a Operational Items
  - 1. Flock Cameras License Agreement - recording
  - 2. Architectural Report
    - a. New Projects
    - b. Pending Projects
  - 3. Inspection Activity
    - a. Hearings
  
- 4.b Roadway Maintenance
  
- 4.c Landscape Maintenance
  - 1. Bark Bid
  - 2. Drainage Cleaning
  
- 4.d Board Education & Training
  - Davis-Sterling Newsletter Topic Items and Links
  
- 4.e Summary of Prior Executive Session Report

**Adjournment of Meeting**

Time:

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## Notes:

1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are listed in agenda.
3. For simplicity, initials of Board & Management members are used.
4. Supporting documents, if any, are placed in order of the appropriate section.
5. Supplemental information to be provided at BOD meeting if it becomes available.
6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.