

# RIO VISTA COMMUNITY ASSOCIATION

## Board of Directors Meeting<sup>1</sup>

Tuesday, March 15, 2022

6:00 p.m. at Tony's Firehouse Grill and Pizza, 10701 CA-178, Bakersfield, CA 93306 and via Zoom

## X **Agenda & Management Summary**

\_\_ Minutes

<u>No.</u>	<u>Item Description</u>	<u>Time</u>	<u>Discussion</u>	<u>Action</u>
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1. **Commencement of Meeting**

1.a Meeting Agenda Presentation /  
Pre-Meeting Adjustments to  
Agenda

1.b Call to Order – Roll Call of  
Directors

**Board of Directors**

Fred Wiley, President (FW)	
Phil Crosby, Vice President (PC)	
Raj Doshi, Chief Financial Officer (RD)	
Craig Michaud, Secretary (CM)	

<sup>1</sup> Abbreviated meeting concurrent with Annual Meeting.

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Bill Slocumb, Member-at-Large	
<b><u>Other Guest(s)</u></b>	
HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	

1.c Approval of January 18, 2022, Board meeting minutes.

2. **New Business**

2.a New Items, Floor Items & Open Discussion

1. Open Floor

2.b Next Meeting:

**Board of Directors**

Date: April 19, 2022

Time: 6:00 p.m.

Location: Rio Bravo Country Club and/or Zoom

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3. **Financial & Accounting** CONSENT – Consent items designated with the letter “C.”  
 Section 3 Supporting Documents in Attachment 3.
- 3.a Financial Summary – account C \$122,012.39 Chase Operating Account  
 balances as of March 14, 2022. \$ 27,385.05 Chase Savings Account  
 \$ 0.00 Chase CSA Savings\*  
 \$101,747.43 Chase Certificate of Deposit\*\*  
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 \$251,144.87
- \*Information not available.  
 \*\* Per 6/4/21 Deposit Account Balance Summary
- 3.b Chase Bank Checking Activity, C \$113,798.30 – 2/28/22  
 Operating Account, \$110,430.20 – 1/31/22  
 Reconciliation, and Bank Statements for account ending 7230. Reconciliation report through 2/28/22 and 1/31/22.
- 3.c Chase Bank Savings Activity, C \$27,385.05 – 2/28/22  
 Reconciliation, and Bank \$27,384.64 – 1/31/22  
 Statement for account ending

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8065. Reconciliation report through 2/28/22 and 1/31/22.

Chase Bank CSA Savings Activity, Reconciliation, and Bank Statement for account ending 9186. Status unknown. \$--

3.d Financial Reports for January and February 2022. C Profit & Loss  
Statement of Cash Flows  
Balance Sheet  
Budget to Expense  
Reserve Report

3.f Outgoing Funds – Ratification of Ratification of electronic payments and approval of payments to issue. C RATIFICATION – Cal Water Service  
C 1. \$95.34 on 3/7/22 (account 3299590663) Electronic Payment  
C 2. \$51.24 on 3/7/2022 to (account 9554734079) Electronic Payment  
C 3. \$67.77 on 3/7/22 (account 7344360372) Electronic Payment  
C 4. \$110.87 on 2/7/22 (account 3299590663) Electronic Payment

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- C 5. \$44.74 on 2/7/22 (account 9554734079 Electronic Payment
- C 6. \$55.65 on 2/7/22 to (account 7344360372) Electronic Payment

## RATIFICATION – PG&E

- C 7. \$171.06 3/14/22 to PG&E (8505317686-4) Electronic Payment
- C 8. \$166.44 2/8/22 to PG&E (8505317686-4) Electronic Payment

## RATIFICATION – OTHER

- C None

## CHECKS TO DISBURSE

### Elite Maintenance & Tree Service

- C 9. \$1,186.00 (2/28/22 Invoice 4120 for monthly service, sprinkler repairs, pre-emergent)
- C 10. \$1,172.00 (1/31/22 Invoice 4032 for monthly service, & sprinkler repairs)

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## HOA Management Solutions, Inc.

C 11. \$1,095.96 (2/2022) Invoice 22-02  
for management.

C 12. \$1,095.96 (1/2022) Invoice 22-01  
for management.

## Vacusweep

C 13. \$15.00 (2/1/22 Invoice 2022-  
00064 for street sweeping)

C 14. \$155.00 (3/1/22 Invoice 2022-  
02478 for street sweeping)

## Other

15. \$19,756.95 to The Manors  
Statement Balance

3.g Other Administrative / Financial  
Items

1. Reserve Study Clarifications
2. Survey Status
3. Election – Delegates
4. Budget – Reserves Reconciliation

4. **Regular & Ongoing Business**  
Section 4 Supporting  
Documents in Attachment 4.

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- 4.a Operational Items
  - 1. Architectural Report
  - 2. Inspection Activity & Hearings Update
  - 3. Drainage Cleaning RBCC Letter
- 4.b Roadway Maintenance
- 4.c Landscape Maintenance
  - 1. Bark Status – rebid on medium bark / river rock
- 4.d Board Education & Training
  - Davis-Sterling Newsletter Topic Items and Links
- 4.e Summary of Prior Executive Session Report

**Adjournment of Meeting**

Time:

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## Notes:

1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are listed in agenda.
3. For simplicity, initials of Board & Management members are used.
4. Supporting documents, if any, are placed in order of the appropriate section.
5. Supplemental information to be provided at BOD meeting if it becomes available.
6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.