

RIO VISTA COMMUNITY ASSOCIATION

Board of Directors Meeting

Tuesday, March 21, 2023

6:00 p.m. via Zoom and Tony's Firehouse Grill & Pizza, 10701 Highway CA-178, Bakersfield, California 93306

X Agenda & Management Summary

__ Minutes

<u>No.</u>	<u>Item Description</u>	<u>Time</u>	<u>Discussion</u>	<u>Action</u>
------------	-------------------------	-------------	-------------------	---------------

1. Commencement of Meeting

1.a Meeting Agenda Presentation /
Pre-Meeting Adjustments to
Agenda

1.b Call to Order – Roll Call of
Directors

Board of Directors

Fred Wiley, President	
Phil Crosby, Vice President	
Beth Espinoza, Secretary	
Raj Doshi, Chief Financial Officer	
Bill Slocumb, Member at Large	

Other Guest(s)

RIO VISTA COMMUNITY ASSOCIATION

HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	
-------------------------------------------------------------------------------------------------	--

1.c Approval of January 17, 2023,
Board meeting minutes.

2. **New Business**

2.a New Items, Floor Items & Open
Discussion

1. Open Floor

2.b Next Meeting:

Board of Directors

Date: May 16, 2023

Time: 6:00 p.m.

Location: Tony's Firehouse Grill & Pizza,
10701 Highway CA-178 and/or Zoom

3. **Financial & Accounting**

Section 3 Supporting
Documents in Attachment 3.

CONSENT – Consent items designated
with the letter “C.”

RIO VISTA COMMUNITY ASSOCIATION

3.a	Financial Summary – account C balances as of March 20, 2023.	\$ 13,304.57 \$ 972.15 \$ 0.00 \$160,000.00 \$ 40,000.00 ----- \$214,276.72	Chase Operating Account Chase Savings Account Chase CSA Savings* T-Bill 26 weeks T-Bill 17 weeks
3.b	Chase Bank Checking Activity, C Operating Account, Reconciliation, and Bank Statements for account ending 7230. Reconciliation report through 2/28/23 and 1/31/23.	\$ 3,412.74 – 2/28/23 \$71,306.33 – 1/31/23	
3.c	Chase Bank Savings Activity, C Reconciliation, and Bank Statement for account ending 8065. Reconciliation report through 1/31/23.	\$129,222.62 – 1/31/23	
	Chase Bank CSA Savings Activity, Reconciliation, and	\$--	

RIO VISTA COMMUNITY ASSOCIATION

Bank Statement for account ending 9186. Status unknown.

- | | | | |
|-----|---------------------------------------------------------------------------------------------------------|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.d | Treasury Bills | | |
| | 17 Weeks Issue 3/7/23 | | \$ 40,000.00 |
| | 26 Weeks Issue 3/2/23 | | \$160,000.00 |
| 3.e | Financial Reports for February and January 2023. | C | Profit & Loss
Statement of Cash Flows
Balance Sheet
Budget to Expense
Reserve Report |
| 3.f | Outgoing Funds – Ratification of Ratification of electronic payments and approval of payments to issue. | C | RATIFICATION – Cal Water Service
1. \$45.86 on 3/6/23 (account 3299590663) Electronic Payment
2. \$36.86 on 3/6/23 to (account 9554734079) Electronic Payment
3. \$41.20 on 3/6/23 (account 7344360372) Electronic Payment
4. \$95.03 on 2/6/23 (account 3299590663) Electronic Payment
5. \$48.27 on 2/6/23 to (account 9554734079) Electronic Payment |

RIO VISTA COMMUNITY ASSOCIATION

C 6. \$52.94 on 2/6/23 (account
7344360372) Electronic Payment

RATIFICATION – PG&E

C 7. \$100.26 3/14/23 to PG&E
(8505317686-4) Electronic
Payment

C 8. \$208.35 2/10/23 to PG&E
(8505317686-4) Electronic
Payment

RATIFICATION – OTHER

C 9. \$65.00 to Franchise Tax Board
(2019 Form CA 199)

C 10. \$65.00 to Franchise Tax Board
(2019 Form CA 100)

CHECKS TO DISBURSE

Elite Maintenance & Tree Service

C 11. \$2,010.00 (February 2023 Invoice
37223 for monthly service;
irrigation work & gutter cleaning.

C 12. \$1,841.00 (January 2023 Invoice
36635 for monthly service;

RIO VISTA COMMUNITY ASSOCIATION

sprinkler repairs, broken main &
leak repairs.

HOA Management Solutions, Inc.

- C 13. \$1,116.14 (2/2023) Invoice 23-02
for management.
- C 14. \$1,116.38 (1/2023) Invoice 23-01
for management.

Vacusweep

- C 15. \$175.00 (2/28/23 Invoice 2023-
00236 for street sweeping)
- C 16. \$175.00 (1/31/23 Invoice 2023-
000077 for street sweeping)

Other

- C 17. \$1,00.00 to Jimenez & Company
CPA (2019 Financials and Tax
Preparation)
- C 18. \$900.00 to Jimenez & Company
CPA (2020 & 2021 Tax
Preparation)
- C 19. \$170.00 to Phil Crosby
(reimbursement for sign cleaning)
- C 20. \$240.00 to Billiards Backflow
(backflow testing)

RIO VISTA COMMUNITY ASSOCIATION

21. \$___ Farmers Insurance (renewal)
22. \$___ The Manors (CSA agreement)

3.g Other Administrative / Financial Items

1. Credit Card Payment Resolution
2. T-Bills Investment Information
3. The Manors Billing Update
 - a. Link to bills¹
 - b. Link to revised Manors CSA Reserve Study²
4. CPA prepared financials and tax filings

4. **Regular & Ongoing Business**
Section 4 Supporting Documents in Attachment 4.

4.a Operational Items

1. Flock Cameras License recording

¹ <https://drive.google.com/file/d/1ePvrCX9HD9LO6Rw2ctMULNbOLf7vhuwW/view?usp=sharing>

² https://drive.google.com/file/d/1QfnTBr49JhsdW-lljZi9BiDEDUPVFd_b/view?usp=sharing

RIO VISTA COMMUNITY ASSOCIATION

2. Architectural Report
 - a. New Projects
 - b. Pending Projects
3. Inspection Activity
 - a. Hearings

4.b Roadway Maintenance

4.c Landscape Maintenance

1. Bark Bid / Landscape Project

4.d Board Education & Training

Davis-Sterling Newsletter Topic Items and Links

As to Item 4.d, information in meeting packet.

4.e Summary of Prior Executive Session Report

Adjournment of Meeting

Time:

Notes:

1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are listed in agenda.
3. For simplicity, initials of Board & Management members are used.
4. Supporting documents, if any, are placed in order of the appropriate section.
5. Supplemental information to be provided at BOD meeting if it becomes available.
6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.