

RIO VISTA COMMUNITY ASSOCIATION

Board of Directors Meeting

Tuesday, May 16, 2023

6:00 p.m. via Zoom and Tony's Firehouse Grill & Pizza, 10701 Highway CA-178, Bakersfield, California 93306

X Agenda & Management Summary

__ Minutes

No. Item Description Time Discussion Action

1. **Commencement of Meeting**

1.a Meeting Agenda Presentation /
Pre-Meeting Adjustments to
Agenda

1.b Call to Order – Roll Call of
Directors

Board of Directors

Fred Wiley, President	
Phil Crosby, Vice President	
Beth Espinoza, Secretary	
Raj Doshi, Chief Financial Officer	
Bill Slocumb, Member at Large	

Other Guest(s)

RIO VISTA COMMUNITY ASSOCIATION

HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	
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1.c Approval of March 21, 2023, Board meeting minutes.

2. **New Business**

2.a New Items, Floor Items & Open Discussion

1. Open Floor

2.b Next Meeting:

Board of Directors

Date: July 18, 2023

Time: 6:00 p.m.

Location: Tony's Firehouse Grill & Pizza,
10701 Highway CA-178 and/or Zoom

3. **Financial & Accounting**

Section 3 Supporting Documents in Attachment 3.

CONSENT – Consent items designated with the letter “C.”

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- | | | | |
|-----|---|--|--|
| 3.a | Financial Summary – account C
balances as of May 16, 2023. | \$ 15,461.60 Chase Operating Account
\$ 972.43 Chase Savings Account
\$ 0.00 Chase CSA Savings*
\$160,000.00 T-Bill 26 weeks
\$ 40,000.00 T-Bill 17 weeks

\$216,434.03 | BS motioned to approve CONSENT
items with changes noted. PC 2nd –
Majority in Favor. |
| 3.b | Chase Bank Checking Activity, C
Operating Account,
Reconciliation, and Bank
Statements for account ending
7230. Reconciliation report
through 4/28/23 and 3/31/23. | \$<1,688.43> – 4/28/23
\$5,847.87 – 3/31/23 | |
| 3.c | Chase Bank Savings Activity, C
Reconciliation, and Bank
Statement for account ending
8065. Reconciliation report
through 4/28/23, 3/31/23, and
2/28/23. | \$972.43 – 4/28/23
\$972.42 – 3/31/23
\$201,225.85 – 2/28/23 | |

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Chase Bank CSA Savings Activity, Reconciliation, and Bank Statement for account ending 9186. Status unknown.	\$--
3.d Treasury Bills	
17 Weeks Issue 3/7/23	\$ 40,000.00
26 Weeks Issue 3/2/23	\$160,000.00
3.e Financial Reports for April and March 2023.	C Profit & Loss Statement of Cash Flows Balance Sheet Budget to Expense Reserve Report
3.f Outgoing Funds – Ratification of Ratification of electronic payments and approval of payments to issue.	C RATIFICATION – Cal Water Service 1. \$64.46 on 5/8/23 (account 3299590663) Electronic Payment C 2. \$48.16 on 5/8/23 to (account 9554734079) Electronic Payment C 3. \$62.13 on 5/8/23 (account 7344360372) Electronic Payment C 4. \$57.53 on 4/4/23 (account 3299590663) Electronic Payment

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- C 5. \$43.52 on 4/4/23 to (account 9554734079) Electronic Payment
- C 6. \$48.19 on 4/4/23 (account 7344360372) Electronic Payment

RATIFICATION – PG&E

- C 7. \$163.50 5/12/23 to PG&E (8505317686-4) Electronic Payment
- C 8. \$164.44 4/11/23 to PG&E (8505317686-4) Electronic Payment

RATIFICATION – OTHER

- C 9. \$40.00 to Chase Credit Card on April 12, 2023.

CREDIT CARD PAYMENT TO BE MADE

Elite Maintenance & Tree Service

- C 10. \$1,975.00 April 2023 Invoice 39054 for monthly service; color and main line repair.
- C 11. \$735.00 March 2023 Invoice 38198 for monthly service.

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Vacusweep

- C 12. \$175.00 (4/30/23 Invoice 2023-00531 for street sweeping)
- C 13. \$175.00 (3/31/23 Invoice 2023-000377 for street sweeping)

CHECKS TO DISBURSE

HOA Management Solutions, Inc.

- C 14. \$1,121.18 (4/2023) Invoice 23-04 for management.
- C 15. \$1,111.22 (3/2023) Invoice 23-03 for management.

Other

3.g Other Administrative / Financial Items

1. The Manors Bill Status
2. CPA prepared financials and tax filings

4. **Regular & Ongoing Business**
Section 4 Supporting Documents in Attachment 4.

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- 4.a Operational Items
 - 1. Architectural Report
 - a. New Projects
 - b. Pending Projects
 - 2. Inspection Activity
 - a. Hearings
- 4.b Roadway Maintenance
- 4.c Landscape Maintenance
 - 1. Bark Bid / Landscape Project
- 4.d Board Education & Training
 - Davis-Sterling Newsletter Topic Items and Links
- 4.e Summary of Prior Executive Session Report

Adjournment of Meeting

Time:

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Notes:

1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are listed in agenda.
3. For simplicity, initials of Board & Management members are used.
4. Supporting documents, if any, are placed in order of the appropriate section.
5. Supplemental information to be provided at BOD meeting if it becomes available.
6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.