

# RIO VISTA COMMUNITY ASSOCIATION

## Board of Directors Meeting

Thursday, May 16, 2024

6:00 p.m. Rio Bravo Country Club, 15200 Casa Club Drive, Bakersfield, California 93306 and/or Zoom

## X Agenda & Management Summary

\_\_ Minutes

**No.   Item Description   Time   Discussion   Action**

1.   **Commencement of Meeting**

1.a   Meeting   Agenda  
Presentation / Pre-  
Meeting Adjustments  
to Agenda

1.b   Call to Order – Roll  
Call of Directors

### **Board of Directors**

Fred Wiley, President	
Phil Crosby, Vice President	
Bill Slocumb, Secretary	
Raj Doshi, Chief Financial Officer	
[vacant], Member at Large	--

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<u>Other Guest(s)</u>	
HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	

1.c Approval March 21, 2024, Board meeting minutes.

2. **New Business**

2.a New Items, Floor Items & Open Discussion

1. Open Floor

2.b Next Meeting:

**Board of Directors**

Date: July 11, 2024

Time: 6:00 p.m.

Location: Rio Bravo Country Club and/or Zoom

3. **Financial & Accounting**

CONSENT – Consent items designated with the letter “C.”

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Section 3 Supporting Documents in Attachment 3.

- 3.a Financial Summary – C \$38,718.40 Chase Operating Account  
account balances as \$38,850.86 Chase Savings Account  
of May 16, 2024. \$ 0.00 Chase CSA Savings\*  
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\$77,569.26
- 3.b Chase Bank C \$30,153.23 – 4/30/24  
Checking Activity, \$45,803.00 – 3/29/24  
Operating Account,  
Reconciliation, and  
Bank Statements for  
account ending 7230.  
Reconciliation report  
through 4/30/24 and  
3/29/24.
- 3.c Chase Bank Savings C \$193,797.48 – 2/29/24  
Activity, \$43,796.49 – 1/31/24  
Reconciliation, and  
Bank Statement for

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account ending 8065.  
Reconciliation report  
through 4/30/24 and  
3/29/24.

Chase Bank CSA           \$--  
Savings    Activity,  
Reconciliation, and  
Bank Statement for  
account ending 9186.  
Status unknown.

3.d Treasury Bills                   CUSIP ending HF7, 26-week,  
10-12-23 to 4-11-24 \$150,000.00  
Total: \$150,000.00

Transferred back to Checking on 1/11/24  
CUSIP ending GC5, 13-week,  
10-12-23 to 1-11-24 \$6,200.00

Transferred back to Checking on 2/6/24  
CUSIP ending JC2, 17-week,  
10-10-23 to 2-6-24 \$25,500.00  
CUSIP ending JC2, 17-week,

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10-10-23 to 2-6-24 \$7,200.00

- 3.e Financial Reports for C Profit & Loss  
April and March C Statement of Cash Flows  
2024. C Balance Sheet  
C Budget to Expense  
C Reserve Report
- 3.f Outgoing Funds – RATIFICATION – Cal Water Service  
Ratification of C 1. \$140.73 on 5/6/24 by cc  
Ratification of C (account 3299590663) Electronic Payment  
electronic payments C 2. \$80.68 on 5/6/24 by cc  
and approval of C (account 9554734079) Electronic Payment  
payments to issue. C 3. \$106.40 on 5/6/24 by cc  
C (account 7344360372) Electronic Payment  
C 4. \$143.58 on 4/8/24 by cc  
C (account 3299590663) Electronic Payment  
C 5. \$46.37 on 4/8/24 by cc  
C (account 9554734079) Electronic Payment  
C 6. \$52.09 on 4/8/24 by cc  
C (account 7344360372) Electronic Payment
- RATIFICATION – PG&E  
C 7. \$163.05 5/13/24 to PG&E  
8505317686-4) Electronic Payment)

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- C 8. \$157.22 4/9/24 to PG&E  
8505317686-4) Electronic Payment)

## RATIFICATION – OTHER

- C 9. \$10,000.00 to Chase Credit Card on  
3/19/24. [per RD post meeting]
- C 10. \$200.00 to Billards Backflow on  
3/19/24.

## Elite Maintenance & Tree Service

- C 11. \$771.79 3/31/24 Invoice 10203322  
for March monthly service
- C 12. \$735.00 10/1/2023 Invoice 10201852  
for October 2023 monthly service
- C 13. \$520.00 3/29/24 Invoice 10203352  
for Storm Drain clean-up
- C 14. \$900.00 10/31/23 Invoice 10202000  
rye grass seeding
- C 15. \$850.00 3/8/24 Invoice 10203349 for  
fallen tree and debris

## Vacusweep

- C 16. \$175.00 April 2024 invoice for street  
sweeping

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- C 17. \$175.00 March 2024 invoice for street sweeping

## CHECKS TO DISBURSE

### HOA Management Solutions, Inc.

- C 18. \$1,146.13 (4/2024) Invoice  
24-02 for management  
/reimbursements
- C 19. \$1,196.17 (3/2024) Invoice  
24-01 for management  
/reimbursements

### Other

- 20. \$5,837.19 to The Manors Statement through 6/30/23 on Cost Sharing Agreement

3.g Other Administrative  
/ Financial Items

1. The Manors Bill Status
2. Treasury Bills Investment Plan
3. CPA Engagement Letters
4. Community email and texts

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## 4. Regular & Ongoing Business

Section 4 Supporting Documents in Attachment 4.

- 4.a Operational Items
  - 1. Architectural Report
    - a. New Projects
    - b. Pending Projects
  - 2. Inspection Activity
    - a. Hearings
  
- 4.b Roadway Maintenance
  
- 4.c Landscape Maintenance
  - 1. Cal Water Rebate Project Status
  - 2. Via Messina Drains
  
- 4.d Board Education & Training
  - Davis-Sterling Newsletter Topic Items and Links
  
- 4.e Summary of Prior Executive Session Report



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Adjournment of Time:  
Meeting

Notes:

1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are listed in agenda.
3. For simplicity, initials of Board & Management members are used.
4. Supporting documents, if any, are placed in order of the appropriate section.
5. Supplemental information to be provided at BOD meeting if it becomes available.
6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.