

# RIO VISTA COMMUNITY ASSOCIATION

## Board of Directors Meeting

Tuesday, May 17, 2022

6:00 p.m. via Zoom

## X Agenda & Management Summary

\_\_ Minutes

**No.   Item Description                      Time                      Discussion                      Action**

1.    **Commencement of Meeting**

1.a   Meeting Agenda Presentation /  
Pre-Meeting Adjustments to  
Agenda

Meeting started at:

1.b   Call to Order – Roll Call of  
Directors

**Board of Directors**

Fred Wiley, President (FW)	
Phil Crosby, Vice President (PC)	
Raj Doshi, Chief Financial Officer (RD)	
Craig Michaud, Secretary (CM)	
Bill Slocumb, Member-at- Large	

# RIO VISTA COMMUNITY ASSOCIATION

<u>Other Guest(s)</u>	
HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	

1.c Approval of March 15, 2022, Board meeting minutes.

2. **New Business**

2.a New Items, Floor Items & Open Discussion

1. Open Floor
2. Flock Security Participation

2.b Next Meeting:

**Board of Directors**

Date: July 19, 2022

Time: 6:00 p.m.

Location: Rio Bravo Country Club and/or Zoom

3. **Financial & Accounting**

Section 3 Supporting Documents in Attachment 3.

CONSENT – Consent items designated with the letter “C.”

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3.a	Financial Summary – account C balances as of May 13, 2022.	\$108,354.97 Chase Operating Account \$ 27,385.94 Chase Savings Account \$       0.00 Chase CSA Savings* \$101,747.43 Chase Certificate of Deposit** ----- \$237,488.34
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\*Information not available.

\*\* Per 6/4/21 Deposit Account Balance Summary

3.b	Chase Bank Checking Activity, C Operating Account, Reconciliation, and Bank Statements for account ending 7230. Reconciliation report through 4/29/22 and 3/31/22.	\$98,824.42 – 4/29/22 \$113,798.30 – 3/31/22
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3.c	Chase Bank Savings Activity, C Reconciliation, and Bank Statement for account ending 8065. Reconciliation report through 4/29/22 and 3/31/22.	\$27,385.94 – 4/29/22 \$27,385.51 – 3/31/22
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# RIO VISTA COMMUNITY ASSOCIATION

## RATIFICATION – PG&E

- C 7. \$152.22 5/10/22 to PG&E  
(8505317686-4) Electronic  
Payment
- C 8. \$143.52 4/12/22 to PG&E  
(8505317686-4) Electronic  
Payment

## RATIFICATION – OTHER

None

## CHECKS TO DISBURSE

### Elite Maintenance & Tree Service

- C 9. \$1,669.00 (4/30/22 Invoice 4281  
for monthly service, sprinkler  
repairs, flower service spring color)
- C 10. \$600.00 (4/27/22 Invoice 4239 for  
drainage cleanout)
- C 11. \$1,546.00 (3/31/22 Invoice 4198  
for monthly service, & sprinkler  
repairs)

### HOA Management Solutions, Inc.

- C 12. \$1,097.00 (4/2022) Invoice 22-04  
for management.

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C 13. \$1,178.84 (3/2022) Invoice 22-03  
for management.

## Vacusweep

C 14. \$155.00 (5/1/22 Invoice 2022-  
1450 for street sweeping)

C 15. \$155.00 (4/1/22 Invoice 2022-  
1172 for street sweeping)

## Other

16. \$9,756.95 balance on The Manors  
Statement

3.g Other Administrative / Financial  
Items

1. Survey Status
2. Reserve Study Clarification /  
Reconciliation

4. **Regular & Ongoing Business**  
Section 4 Supporting  
Documents in Attachment 4.

4.a Operational Items

1. Architectural Report
2. Inspection Activity & Hearings  
Update

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- a. Ratification of Fine # 1 from 3/28/22
- b. Ratification of Fine # 2 from 5/5/22

4.b Roadway Maintenance

4.c Landscape Maintenance

- 1. Bark Status – rebid on medium bark / river rock

4.d Board Education & Training

Davis-Sterling Newsletter Topic Items and Links

4.e Summary of Prior Executive Session Report

**Adjournment of Meeting**

Time:

# RIO VISTA COMMUNITY ASSOCIATION

## Notes:

1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are listed in agenda.
3. For simplicity, initials of Board & Management members are used.
4. Supporting documents, if any, are placed in order of the appropriate section.
5. Supplemental information to be provided at BOD meeting if it becomes available.
6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.