

RIO VISTA COMMUNITY ASSOCIATION

Board of Directors Meeting

Thursday, August 1, 2024

6:00 p.m. Rio Bravo Country Club, 15200 Casa Club Drive, Bakersfield, California 93306 and/or Zoom

X **Agenda & Management Summary**

___ Minutes

No. Item Description Time Discussion Action

1. **Commencement of Meeting**

1.a Meeting Agenda
Presentation / Pre-
Meeting Adjustments
to Agenda

1.b Call to Order – Roll
Call of Directors

Board of Directors

Fred Wiley, President	
Phil Crosby, Vice President	
Bill Slocumb, Secretary	
Raj Doshi, Chief Financial Officer	
[vacant], Member at Large	--

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<u>Other Guest(s)</u>	
HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	

1.c Approval May 16, 2024, Board meeting minutes.

2. **New Business**

2.a New Items, Floor Items & Open Discussion

1. Open Floor
2. Community Reseal Quote
3. Via Palermo Speed Bumps Quote

2.b Next Meeting:

Board of Directors

Date: September 19, 2024

Time: 6:00 p.m.

Location: Rio Bravo Country Club and/or Zoom

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3. **Financial & Accounting**

Section 3 Supporting Documents in Attachment 3.

CONSENT – Consent items designated with the letter “C.”

3.a Financial Summary – C \$17,652.69 Chase Operating Account
account balances as \$38,852.42 Chase Savings Account
of August 1, 2024. \$ 0.00 Chase CSA Savings*

\$56,505.11

3.b Chase Bank C \$28,560.18 – 6/28/24
Checking Activity, \$29,764.61 – 5/31/24
Operating Account,
Reconciliation, and
Bank Statements for
account ending 7230.
Reconciliation report
through 6/28/24 and
5/31/24.

3.c Chase Bank Savings C \$38,852.07 – 6/28/24
Activity, \$38,851.78 – 5/31/24

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Reconciliation, and
Bank Statement for
account ending 8065.
Reconciliation report
through 6/28/24 and
5/31/24.

Chase Bank CSA \$--
Savings Activity,
Reconciliation, and
Bank Statement for
account ending 9186.
Status unknown.

3.d Treasury Bills CUSIP ending HF7, 26-week,
10-12-23 to 4-11-24 \$150,000.00
Total: \$150,000.00

Transferred back to Checking on 1/11/24
CUSIP ending GC5, 13-week,
10-12-23 to 1-11-24 \$6,200.00

Transferred back to Checking on 2/6/24
CUSIP ending JC2, 17-week,

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10-10-23 to 2-6-24 \$25,500.00
CUSIP ending JC2, 17-week,
10-10-23 to 2-6-24 \$7,200.00

- 3.e Financial Reports for C Profit & Loss
July, June, and May C Statement of Cash Flows
2024. C Balance Sheet
C Budget to Expense
C Reserve Report
- 3.f Outgoing Funds – RATIFICATION – Cal Water Service
Ratification of C 1. \$652.21 on 7/8/24 by cc
Ratification of C (account 3299590663) Electronic Payment
electronic payments C 2. \$405.82 on 7/8/24 by cc
and approval of C (account 9554734079) Electronic Payment
payments to issue. C 3. \$734.35 on 7/8/24 by cc
C (account 7344360372) Electronic Payment
C 4. \$355.16 on 6/4/24 by cc
C (account 3299590663) Electronic Payment
C 5. \$166.45 on 6/4/24 by cc
C (account 9554734079) Electronic Payment
C 6. \$209.34 on 6/4/24 by cc
C (account 7344360372) Electronic Payment

RATIFICATION – PG&E

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- C 1. \$135.62 7/9/24 to PG&E
8505317686-4) Electronic Payment)
- C 2. \$138.64 6/11/24 to PG&E
8505317686-4) Electronic Payment)

RATIFICATION – OTHER

- C 3. \$25,548.08 to The Gorski Firm, PC
(final payment on legal services)

Elite Maintenance & Tree Service

- C 4. \$720.00 5/30/24 Invoice 10203876
for tree work on 7/24 by cc
- C 5. \$1,000.00 5/30/24 Invoice 10203875
for drip sprinkler on 7/24 by cc
- C 6. \$950.00 4/29/24 Invoice 10203486
for back flow repairs on 6/17 by cc
- C 7. \$771.79 4/30/24 Invoice 10203599
monthly service on 6/17 by cc
- C 8. \$270.00 5/20/24 Invoice 10203640
irrigation repairs on 6/17 by cc
- C 9. \$494.00 4/24/24 Invoice 10203800
Flower, fertilizer on 6/17 by cc
- C 10. \$771.79 5/31/24 Invoice 10203836
monthly service on 6/17 by cc

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Vacusweep

- C 11. \$195.00 June 2024 invoice for street sweeping on 6/18 by cc
- C 12. \$975.00 January 2024 to May 2024 invoice for street sweeping on 6/18 by cc

CHECKS TO DISBURSE

HOA Management Solutions, Inc.

- C 13. \$1,146.37 (6/2024) Invoice 24-06 for management /reimbursements
- C 14. \$1,213.21 (5/2024) Invoice 24-05 for management /reimbursements

Other

- 15. \$9,112.30 to The Manors Statement through 2nd quarter 2024 billed 7/17/24. Prior balance was \$5,837.19 through 6/30/23 on Cost Sharing Agreement

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- 3.g Other Administrative / Financial Items
 - 1. The Manors Bill Status
 - 2. Treasury Bills Investment Plan

- 4. **Regular & Ongoing Business**
Section 4 Supporting Documents in Attachment 4.
 - 4.a Operational Items
 - 1. Architectural Report
 - a. New Projects
 - b. Pending Projects
 - 2. Inspection Activity
 - a. Hearings

 - 4.b Roadway Maintenance

 - 4.c Landscape Maintenance
 - 1. Cal Water Rebate Project Status
 - 2. Water Conservation Program Status

 - 4.d Board Education & Training
 - Davis-Sterling Newsletter Topic Items and Links

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4.e Summary of Prior
Executive Session
Report

Adjournment of Time:
Meeting

Notes:

1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are listed in agenda.
3. For simplicity, initials of Board & Management members are used.
4. Supporting documents, if any, are placed in order of the appropriate section.
5. Supplemental information to be provided at BOD meeting if it becomes available.
6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.