

RIO VISTA COMMUNITY ASSOCIATION

Board of Directors Meeting

Tuesday, July 29, 2021

6:00 p.m. via Zoom

X **Agenda & Management Summary**

__ Minutes

No. Item Description Time Discussion Action

1. **Commencement of Meeting**

1.a Meeting Agenda Presentation /
Pre-Meeting Adjustments to
Agenda

1.b Call to Order – Roll Call of
Directors

Board of Directors

Fred Wiley, President (FW)	
Phil Crosby, Vice President (PC)	
Raj Doshi, Chief Financial Officer (RD)	
Craig Michaud, Secretary (CM)	
Bill Slocumb, Member-at- Large	

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<u>Other Guest(s)</u>	
HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	

1.c Approval and ratification of July 29, 2021, Board meeting minutes.

2. **New Business**

1. 2022 Budget

2.a New Items, Floor Items & Open Discussion

1. Community Notice Regarding Legal Settlement / Initial Obligations

2. Open Floor

2.b Next Meeting:

Board of Directors | Budget Meeting

Date: September 21, 2021

Time: 6:00 p.m.

Location: Rio Bravo Country Club and/or Zoom

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3. Financial & Accounting

CONSENT – Consent items designated with the letter “C.”

Section 3 Supporting Documents in Attachment 3.

- 3.a Financial Summary – account C \$126,980.79 Chase Operating Account
balances as of August 17, 2021. \$ 27,381.91 Chase Savings Account
\$ 0.00 Chase CSA Savings*
\$101,747.43 Chase Certificate of
Deposit**

\$256,110.13

*Information not available.

** Per 6/4/21 Deposit Account Balance Summary

- 3.b Chase Bank Checking Activity, C \$117,063.50 – 7/30/21
Operating Account,
Reconciliation, and Bank
Statements for account ending
7230. Reconciliation report
through 7/30/21.
- 3.c Chase Bank Savings Activity, C \$27,381.91 – 7/30/21
Reconciliation, and Bank
Statement for account ending

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8065. Reconciliation report through 7/30/21.

Chase Bank CSA Savings Activity, Reconciliation, and Bank Statement for account ending 9186. Reconciliation report through 6/30/21. \$-- 6/30/21

3.d Financial Reports for July 2021. C Profit & Loss
Statement of Cash Flows
Balance Sheet
Budget to Expense
Reserve Report

3.f Outgoing Funds – Ratification of Ratification of electronic payments and approval of payments to issue. C RATIFICATION – Cal Water Service
C 1. \$688.25 on 8/2/21 (account 3299590663) Electronic Payment
C 2. \$403.86 on 8/2/21 (account 7344360372) Electronic Payment
C 3. \$202.78 on 8/2/2021 to (account 9554734079) Electronic Payment

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RATIFICATION – PG&E

- C 1. \$126.27 8/10/21 to PG&E
(8505317686-4) Electronic
Payment

RATIFICATION – OTHER

None

CHECKS TO DISBURSE

Letourneau Landscape Services

- C 1. \$700.00 (7/28/21 Invoice 3501 for
monthly service)

HOA Management Solutions, Inc.

- C 2. \$1,096.16 (7/2021)

Vacusweep

- C 3. \$135.00 (8/1/21 Invoice 2021-
01616)

Other

- C 4. \$73,644.22 to The Gorski Firm
(legal fees and expenses)
5. \$2,867.11 to Law Offices of
Pamela Moore (legal) DISPUTED
/ Settlement counter.

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3.g Other Financial Items 1. Worker's Comp bid \$1,733.51.

4. **Regular & Ongoing Business**
Section 4 Supporting
Documents in Attachment 4.

4.a Operational Items

1. Architectural Report
2. Inspection Activity Report
3. Drainage Cleaning RBCC
4. File backup status

4.b Roadway Maintenance

4.c Landscape Maintenance

1. Bark Status – rebid on medium bark / river rock

4.d Board Education & Training Davis-Sterling Newsletter Topic Items and Links

4.e Summary of Prior Executive Session Report

Adjournment of Meeting

Time:

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Notes:

1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are generally listed in agenda.
3. For simplicity, initials of Board & Management members are used.
4. Supporting documents, if any, are placed in order of the appropriate section.
5. Supplemental information to be provided at BOD meeting if it becomes available.
6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.