

RIO VISTA COMMUNITY ASSOCIATION

Board of Directors Meeting

Thursday, October 17, 2024

6:00 p.m. Rio Bravo Country Club, 15200 Casa Club Drive, Bakersfield, California 93306 and/or Zoom

X **Agenda & Management Summary**

__ Minutes

<u>No.</u>	<u>Item Description</u>	<u>Time</u>	<u>Discussion</u>	<u>Action</u>
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1. **Commencement of Meeting**

1.a Meeting Agenda Presentation / Pre-Meeting Adjustments to Agenda

1.b Call to Order – Roll Call of Directors

Board of Directors

Fred Wiley, President	
Phil Crosby, Vice President	
Bill Slocumb, Secretary	
Raj Doshi, Chief Financial Officer	
Tim Diaz, Member at Large	

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<u>Other Guest(s)</u>	
HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	

1.c Approval September 19, 2024, Board meeting minutes.

2. **New Business**

2.a New Items, Floor Items & Open Discussion

1. 2025 Operating Budget
2. Calendar of Events
3. Uncontested Election (Acclamation Resolution)
4. Tim Diaz Board Appointment Resolution
5. Open Floor

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2.b Next Meeting: **Board of Directors – Annual Meeting**
Date: November 21, 2024
Time: 6:00 p.m.
Location: Rio Bravo Country Club and/or
Zoom

3. **Financial &
Accounting**
Section 3 Supporting
Documents in
Attachment 3.

CONSENT – Consent items designated with the
letter “C.”

3.a Financial Summary – C \$ 6,424.69 Chase Operating Account
account balances as \$39,807.04 Chase Savings Account
of October 16, 2024. \$ 0.00 Chase CSA Savings*

\$46,231.73

3.b Chase Bank C \$ 212.04 – 9/30/24
Checking Activity,
Operating Account,
Reconciliation, and
Bank Statements for
account ending 7230.

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Reconciliation report
through 9/30/24.

- 3.c Chase Bank Savings C \$39,807.04 – 9/30/24
Activity,
Reconciliation, and
Bank Statement for
account ending 8065.
Reconciliation report
through 9/30/24.
- 3.d Treasury Bills 1st – 17-week term, amount \$60K
2nd – 26-week term, amount \$60K
3rd – 52-week term, amount \$60K
- 3.e Financial Reports for C Profit & Loss
September 2024. Statement of Cash Flows
Balance Sheet
Budget to Expense
Reserve Report
- 3.f Outgoing Funds – RATIFICATION – Cal Water Service
Ratification of C 1. \$522.41 on 9/6/24 by cc
Ratification of (account 3299590663) Electronic Payment

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- C 9. \$1,189.99 (9/2024) Invoice
24-09 for management
/reimbursements

Other

- 10. \$9,112.30 to The Manors Statement
through 2nd quarter 2024 billed
7/17/24. Prior balance was \$5,837.19.
through 6/30/23 on CSA.

3.g Other Administrative
/ Financial Items

4. **Regular & Ongoing
Business**
Section 4 Supporting
Documents in
Attachment 4.

- 4.a Operational Items
 - 1. Architectural Report
 - a. New Projects
 - b. Pending Projects
 - 2. Inspection Activity
 - a. Hearings

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4.b Roadway
Maintenance

4.c Landscape Maintenance 1. Cal Water Status

4.d Board Education & Training Davis-Sterling Newsletter Links

4.e Summary of Prior Executive Session Report

Adjournment of Meeting Time:

Notes:

1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are listed in agenda.
3. For simplicity, initials of Board & Management members are used.
4. Supporting documents, if any, are placed in order of the appropriate section.
5. Supplemental information to be provided at the BOD meeting if it becomes available.
6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.