

RIO VISTA COMMUNITY ASSOCIATION

Board of Directors Meeting

Thursday, September 19, 2024

6:00 p.m. Rio Bravo Country Club, 15200 Casa Club Drive, Bakersfield, California 93306 and/or Zoom

X Agenda & Management Summary

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<u>No.</u>	<u>Item Description</u>	<u>Time</u>	<u>Discussion</u>	<u>Action</u>
1.	<u>Commencement of Meeting</u>			Meeting started at 6:00 p.m., quorum met.
1.a	Meeting Agenda Presentation / Pre-Meeting Adjustments to Agenda			
1.b	Call to Order – Roll Call of Directors		<u>Board of Directors</u>	

Fred Wiley, President	
Phil Crosby, Vice President	
Bill Slocumb, Secretary	
Raj Doshi, Chief Financial Officer	
[vacant], Member at Large	--

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<u>Other Guest(s)</u>	
HOA Management Solutions, Inc. by and through Sarah Resa (SR) or Mario Valenzuela (MV)	

1.c Approval August 1, 2024, Board meeting minutes.

2. **New Business**

2.a New Items, Floor Items & Open Discussion

1. Open Floor
2. Appointment to Board of Adam Garcia
3. Community Landscape Survey
4. Community Mailbox Restoration & Sunshade

2.b Next Meeting:

**Board of Directors – Budget,
Appointment & Acclamation Vote**
Date: October 17, 2024
Time: 6:00 p.m.

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Location: Rio Bravo Country Club and/or
Zoom

3. **Financial &
Accounting**
Section 3 Supporting
Documents in
Attachment 3.

CONSENT – Consent items designated with the
letter “C.”

3.a Financial Summary – C \$ 9,632.29 Chase Operating Account
account balances as \$38,806.71 Chase Savings Account
of September 19, \$ 0.00 Chase CSA Savings*
2024. -----
\$49,439.00

3.b Chase Bank C -\$ 75.64 – 8/30/24
Checking Activity, \$6,499.90 – 7/31/24
Operating Account,
Reconciliation, and
Bank Statements for
account ending 7230.
Reconciliation report

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through 8/30/24 and
7/31/24.

- 3.c Chase Bank Savings C \$38,852.73 – 8/30/24
Activity, \$38,852.42 – 7/31/24
Reconciliation, and
Bank Statement for
account ending 8065.
Reconciliation report
through 8/30/24 and
7/31/24.
- 3.d Treasury Bills CUSIP ending HF7, 26-week,
10-12-23 to 4-11-24 \$150,000.00
Total: \$150,000.00
- 3.e Financial Reports for C Profit & Loss
August 2024. Statement of Cash Flows
Balance Sheet
Budget to Expense
Reserve Report
- 3.f Outgoing Funds – RATIFICATION – Cal Water Service
Ratification of C 1. \$592.20 on 8/6/24 by cc

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Ratification of (account 3299590663) Electronic Payment
electronic payments C 2. \$431.10 on 8/6/24 by cc
and approval of (account 9554734079) Electronic Payment
payments to issue. C 3. \$813.31 on 8/6/24 by cc
(account 7344360372) Electronic Payment

RATIFICATION – PG&E

C 4. \$124.98 8/9/24 to PG&E
(8505317686-4) Electronic Payment)

RATIFICATION – OTHER

C 5. \$6,317.49 to Chase – credit card
expenses

Elite Maintenance & Tree Service

C 6. \$771.79 8/31/24 Invoice 10204717
monthly service by cc

C 7. \$450.00 8/30/24 Invoice 10204735
work order 6870 1 1/2 main line break
by cc

Vacusweep

C 8. \$195.00 August 2024 invoice for street
sweeping on 8/9 by cc

C 9. \$175.00 July 2024 invoice for street
sweeping on 8/9 by cc

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CHECKS TO DISBURSE

HOA Management Solutions, Inc.

- C 10. \$1,148.59 (8/2024) Invoice
24-08 for management
/reimbursements
- C 11. \$1,148.23 (7/2024) Invoice
24-07 for management
/reimbursements

Other

- 12. \$9,112.30 to The Manors Statement
through 2nd quarter 2024 billed
7/17/24. Prior balance was \$5,837.19
through 6/30/23 on Cost Sharing
Agreement

3.g Other Administrative
/ Financial Items

- 1. The Manors Bill Status
- 2. Treasury Bills Investment Status

4. **Regular & Ongoing
Business**

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Section 4 Supporting Documents in Attachment 4.

- 4.a Operational Items
 - 1. Architectural Report
 - a. New Projects
 - b. Pending Projects
 - 2. Inspection Activity
 - a. Hearings
- 4.b Roadway Maintenance
- 4.c Landscape Maintenance
 - 1. Cal Water, Water Conservation Program Status
- 4.d Board Education & Training
 - Davis-Sterling Newsletter Topic Items and Links
- 4.e Summary of Prior Executive Session Report

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Adjournment of Time:
Meeting

Notes:

1. Unless indicated, a quorum has been determined to exist if minutes are approved for the respective meeting date indicated.
2. Incoming and Outgoing Correspondences: General, Billing, and other general correspondences, billings, and communications are not posted for meetings but are available for inspection as required by law. Correspondences bearing key relevance to upcoming meetings are listed in agenda.
3. For simplicity, initials of Board & Management members are used.
4. Supporting documents, if any, are placed in order of the appropriate section.
5. Supplemental information to be provided at the BOD meeting if it becomes available.
6. Certain information may be redacted in part because of privacy or other reasons per direction of Board but is available for inspection as required by law.